

Kolhapur Institute of Technology's
COLLEGE OF ENGINEERING (Autonomous), KOLHAPUR

Internal Complaints Committee

| Sr. No. | Name of Member | Designation | Position in Internal Complaints Committee |
|---------|-------------------------------|--|---|
| 1 | Dr. Pallavi Patil | Professor, Department of Biotechnology Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email ID : patil.pallavi@kitcoek.in Mob. No. : 9860944703 | Chairperson |
| 2 | Dr. Amar L. Renke | Associate Professor Dept. Electronics & Telecommunication Engg. Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email : renke.amar@kitcoek.in Mob. No. : 9011445469 | Member - Faculty |
| 3 | Mrs. Madhura V. Gangapure | Assistant Professor, Dept. Electronics & Telecommunication Engg. Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email ID : gangapure.madhura@kitcoek.in Mob. No. : 9921457902 | Member - Faculty |
| 4 | Mrs. Vaishali M. Bage | Jr. Clerk Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email ID : bage.vaishali@kitcoek.in Mob. No. : 9467151949 | Member - Non-Teaching |
| 5 | Mrs. Tanuja N. Shipurkar | Secretary of an NGO working for women's Welfare, Mahila Dakshta Samiti, Mob. No. : 9370323032 | Member - NGO |
| 6 | Ms. Rasika Ravindra Mane | Student F.Y. B.Tech. Computer Science & Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email ID : rasikamane2005@gmail.com Mobile No. 7385960376 | Member - Student |
| 7 | Ms. Jaini Ashish Bheda | Student, F.Y.B.Tech - Civil & Environmental Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email ID : jainibheda06@gmail.com Mob. No. : 9521117155 | Member - Student |
| 8 | Mr. Siddheshwar Ravindra More | Student, S.Y.B.Tech C.S.B.S. Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email ID : srmore125125@gmail.com Mob. No. : 7499422391 | Member - Student |
| 9 | Mrs. Priya S. Salokhe | Office Superintendent Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email ID : salokhe.Priya@kitcoek.in Mob. No. : 9595899001 | Member - Secretary. |


Dr. Mohan B. Vanarotti
Director

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KOLHAPUR INSTITUTE
OF TECHNOLOGY'S
COLLEGE OF
ENGINEERING
KOLHAPUR
(EMPOWERED AUTONOMOUS)

Internal Complaint Committee Meeting

Attendance

held on 6th February, 2025 10.00 a.m. at KIT's Board room

| Sr. No. | Name of Member | Position in Internal Complaints Committee | Signature |
|---------|---|---|-------------------------------|
| 1 | Dr. Pallavi Patil | Chairperson | <u>Patil</u> 6/02/25 |
| 2 | Dr. Amar L. Renke | Member - Faculty | <u>A. Renke</u> 6/2/25 |
| 3 | Mrs. Madhura V. Gangapure | Member - Faculty | <u>Madhura</u> 6/2/25 |
| 4 | Mrs. Vaishali M. Bage | Member - Non-Teaching | <u>V. Bage</u> 6/2/25 |
| 5 | <u>Anuradha Mehra</u> Mrs. Tanuja N. Shipurkar | Member - NGO | <u>A. Mehra</u> |
| 6 | Ms. Rasika Ravindra Mane | Member - Student | <u>Informed</u> |
| 7 | Ms. Jaini Ashish Bheda | Member - Student | <u>A. Bheda</u> |
| 8 | Mr. Siddheshwar Ravindra More | Member - Student | <u>S. More</u> |
| 9 | Mrs. Priya S. Salokhe | Member - Secretary. | <u>P. Salokhe</u> 06/02/25 |

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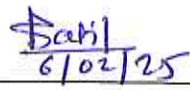
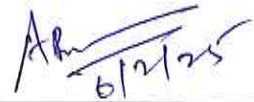
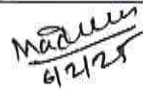
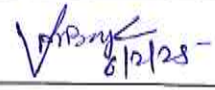




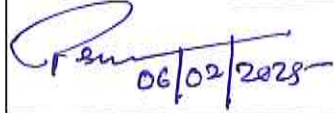


Internal Complaint Committee Members

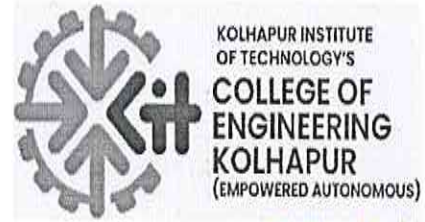
Outward No. KITCEK/ 37/ No 2196

17 JAN 2025
Dated : 06/02/2025

held on 6th February, 2025 10.00 a.m. at KIT's Board room

| Sr. No. | Name of Member | Position in Internal Complaints Committee | Signature |
|---------|--|---|---|
| 1 | Dr. Pallavi Patil | Chairperson |  |
| 2 | Dr. Amar L. Renke | Member - Faculty |  |
| 3 | Mrs. Madhura V. Gangapure | Member - Faculty |  |
| 4 | Mrs. Vaishali M. Bage | Member - Non-Teaching |  |
| 5 | Mrs. Tanuja N. Shipurkar <i>Anuradha Mehta</i> | Member - NGO |  |
| 6 | Ms. Rasika Ravindra Mane | Member - Student |  |
| 7 | Ms. Jaini Ashish Bheda | Member - Student |  |
| 8 | Mr. Siddheshwar Ravindra More | Member - Student |  |
| 9 | Mrs. Priya S. Salokhe | Member - Secretary. |  |

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KIT/CEK/^{37/}No 2 1 9 6

Date : 17 JAN 2025

To,

Sub. : Agenda for Internal Complaints Committee Meeting

Sir,

You are cordially invited for the meeting of the Internal Complaints Committee of Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur. Agenda of the meeting is as follows -

AGENDA

1. To read and confirm minutes of meeting Internal Complaints Committee of Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur held on 13th September, 2024.
2. To welcome the new members of the committee
3. To brief the roles and responsibilities, rules, and regulations of the committee as per government policy.
4. To plan activities that will be conducted during the current academic year.
5. To consider any other subject with the permission of the chair.

Venue : KIT's Board Room, Kolhapur
Time : 10:00 a.m
Day & Date : Thursday, 6th February, 2025

Regards,

Chairperson

Saril
Dr. Pallavi Pawar

Kolhapur Institute of Technology's
College of Engineering (Autonomous), Kolhapur

Internal Complaints Committee

| Day & Date | Time |
|--------------------------------|------------|
| 6 th February, 2025 | 10.00 a.m. |

Minutes of the Meeting of Internal Complaints Committee of Kolhapur Institute of Technology's College of Engineering Kolhapur (Empowered Autonomous) held on 6th February, 2025 at 10.00 a.m. in the board-room of Kolhapur Institute of Technology, Kolhapur.

Members present for the meeting –

| Sr. | Name | Position in Anti Ragging Committee |
|-----|-------------------------------|------------------------------------|
| 1. | Dr. Pallavi Patil | Chairperson |
| 2. | Dr. Amar L. Renke | Member - Faculty |
| 3. | Mrs. Madhura V. Gangapure | Member - Faculty |
| 4. | Mrs. Vaishali M. Bage | Member - Non-Teaching |
| 5. | Mrs. Anuradha Mehta. | Member - NGO |
| 6. | Ms. Jaini Ashish Bheda | Member - Student |
| 7. | Mr. Siddheshwar Ravindra More | Member - Student |
| 8. | Mrs. Priya S. Salokhe | Member – Secretary. |

The meeting started as the quorum for the said meeting was full. The Committee member, Ms. Rasika Ravindra Mane, student member had informed her inability to attend the meeting. Hence, leave of absence was granted to her.

Subject No. 1: To read and confirm minutes of meeting **Internal Complaints Committee of Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur held on 13th September, 2024.**

Resolution No. 1: The minutes of **Internal Complaints Committee of Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur held on 13th September, 2024** in the Board-room of KIT were read, **approved and confirmed** unanimously by all the Hon'ble Committee Members.

Subject No. 2: To welcome the new members of the Committee.

Discussion: The tenure of earlier **Internal Complaints Committee** was over. Hence, Mrs. Priya S. Salokhe, Member Secretary of the said Committee proposed to dissolve the existing committee and asked for the approval of the newly constituted committee. Dr. Pallavi Patil, Chairperson of the **Internal Complaints Committee** approved the new Committee and welcomed all the New Committee Members,

Subject No. 3: To brief the roles and responsibilities, rules and regulations of the the **Internal Complaints Committee** as per Government Policy.

Discussion: Dr. Pallavi Patil, Chairperson of the **Internal Complaints Committee** read and presented the roles and responsibilities, rules and regulations of the **Internal Complaints Committee**.
All Committee Members took note of the same.

Subject No. 4: To plan activities that will be conducted during the current academic year.

Discussion: Mrs. Anuradha Mehta, NGO Member of the said Committee suggested that women's day and departmentwise sessions for boys and girls should be conducted along with workshops. The College Counsellor's number and e-mail should be displayed on the board and students should know about it. A speaking board and display board should be created by the Counsellor. Training programme for staff, faculty and Committee members for the awareness of the Committee should be conducted.

There being no other topic to discuss, Mrs. Priya Salokhe, Member Secretary of the **Internal Complaints Committee** gave vote of thanks and Hon'ble Chairperson Dr. Pallavi Patil concluded the meeting.



Dr. Pallavi Patil
Chairperson
Internal Complaints Committee.

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